

# Coach's Handbook



AYSO's vision is to provide world class youth soccer programs that enrich children's lives.

AYSO's mission statement is to develop and deliver quality youth soccer programs which promote a fun family environment based on the AYSO philosophies:

**OPEN REGISTRATION**

**BALANCED TEAMS**

**EVERYONE PLAYS**

**POSITIVE COACHING**

**GOOD SPORTSMANSHIP**

**PLAYER DEVELOPMENT**



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My name is Kekoa Beaupre, I am the newly appointed Regional Coach Administrator for Kailua-Waimanalo Region 100 AYSO. I have been involved with AYSO for about 5 years now and have taken this role to ensure that this program continues on for many years to come. The Coaching Administration is committed to following the AYSO National Coaching Program. We can accomplish this through our new website on Sports Connect and all of our training programs through AYSOU.org. We have included Cardiac Arrest and CDC Concussion Awareness training into our requirements to coincide with Safe Haven training that has been updated. Our training program is a two part process that incorporates a classroom or online training and field training for all age groups. We are also introducing our AYSO Jamboree and AYSO Playground programs that will bring soccer to our younger players that are wanting to enjoy the game of soccer.

Development of winning through positive coaching and encouragement. This is our motto and would like all of our coaches to fully understand this. Player Development is one of the important philosophies and challenging ones that we focus on. It can be accomplished by setting realistic goals and following the training plan that is included in every coaches manual that are now available electronically. Do not overlook the smallest achievements as these are all part of the developmental process. This philosophy as well as the others will be emphasized throughout our training program.

I would like to say a BIG thank you for stepping up to the challenge of being a coach, volunteer, mentor and role model for all of the players in AYSO Kailua-Waimanalo, whether you're returning or a new coach to our region, Thank you! We are an all volunteer program that needs volunteers for all parts of the game, from referees to field coordinators, without you we would not have a program for the players to play in. I would also like you to have fun and enjoy this season, not only with your child, but with the sport, the game and the players. I look forward to working with all of you in the near future with AYSO Kailua-Waimanalo Region 100. See you on the pitch!

Mahalo nui,

*Kekoa Beaupre*

Regional Coach Administrator

# Points of Contact

Regional Commissioner: **Andrea Farleigh**

[R100RC@AYSOHAWAII.org](mailto:R100RC@AYSOHAWAII.org)

Regional Coach Administrator: **Kekoa Beaupre**

[R100COACH@AYSOHAWAII.org](mailto:R100COACH@AYSOHAWAII.org)

Regional Referee Administrator: **Fred Weihmiller**

[R100REFEREE@AYSOHAWAII.org](mailto:R100REFEREE@AYSOHAWAII.org)

Youth Referee Coordinator: **Andy Yamaguchi**

[R100YOUTHREFEREE@AYSOHAWAII.ORG](mailto:R100YOUTHREFEREE@AYSOHAWAII.ORG)

Registrar: **Loralyn Masuda**

[R100REGISTRAR@AYSOHAWAII.org](mailto:R100REGISTRAR@AYSOHAWAII.org)

Safety Director: **Shannon Marrotte**

[R100SAFETY@AYSOHAWAII.ORG](mailto:R100SAFETY@AYSOHAWAII.ORG)

The best way to contact us is through email. I have listed the important email address of personnel that you will need to contact. A complete listing of all board members can be found on our website:

## **Kailua-Waimanalo Region 100 Website**

<http://www.kailuaayso.org>

**AYSO Section 7 (Hawaii AYSO)**

<http://www.aysosection7.org>

**AYSO National Website**

<http://www.ayso.org>

# Age Group Coordinator

Coaches need to first contact their respective Age Group Coordinator (AGC) for matters pertaining to their players and team issues. If your AGC is not able to assist you, then the Chief Age Group Coordinator will be contacted and your question will be answered or directed to the appropriate Board Member.

**Please do not give out your AGC personal contact information, including their phone numbers to any parent, friend or teammate.**

**This information is CONFIDENTIAL and for the use as a Certified Kailua-Waimanalo AYSO Coach or Assistant Coach Only.**

# Coach Clinics

During the months of June, July, August the Regional Coach Administrator and staff will conduct Coach Certification Training. Dates for all trainings in Region 100 can be found on the Region Website. All trainings outside of Region can be located on AYSOU.org. If you have any questions please contact the Regional Coach Administrator or the Assistant Regional Coach Administrator.

Age specific coach certification training are offered for 6U, 8U, 10U, 12U, 14U and 16U/19U Coaches.

	Safe Haven	U-6 Coach	U-8 Coach	U-10 Coach	U-12 Coach	Intermediate Coach	Advanced Coach	Concussion Awareness
Coach Level								
6U Coach	◆	◆						◆
8U Coach	◆	◆	◆					◆
10U Coach	◆	◆	◆	◆				◆
12U Coach	◆	◆	◆	◆	◆			◆
14U Coach	◆	○	○	◆	◆	◆		◆
16U Coach	◆	○	○	◆	◆	◆	◆	◆
19U Coach	◆	○	○	◆	◆	◆	◆	◆
Jamboree/Playground Master Coach	◆	◆	○	○	◆	◆	◆	◆

◆= Required Certification Training

○= Recommended Certification Training

AYSOU.org has pre-course online training modules for 6U, 8U, 10U and 12U coach certification modules. These online trainings are available only as a resource. All coaches must attend the classroom portion and field training portion to be certified in that age division.

14U coaches will need to be certified in our Intermediate Coaches Course. This course has been updated and offered once a year. It is a two day course and both days must be attended to receive credit for the course. The Intermediate Coaches course has pre-course training modules that need to be completed prior to attendance. These are AYSO Safe Haven, Laws Module, CDC Concussion Online Module, Cardiac Arrest, 14U Pre-Course Online Module, and Training Plan Design. You must also download the Intermediate Training plan template and the manual to complete your training plan that needs to be submitted at the completion of the course. The Area Coach Administrator is responsible for scheduling these trainings. If you are interested in attending this course, please contact the Regional Coach Administrator or Assistant Regional Coach Administrator.

16U and 19U coaches will need to be certified in our Advanced Coaches Course. This course has been updated and offered once a year. It is a two day course and both days must be attended to receive credit for the course. The Advanced Coaches course has pre-course training modules that need to be completed prior to attendance. These are AYSO Safe Haven, Laws Module, CDC Concussion Online Module, Cardiac Arrest, Pre-Course Online Module, and Training Plan Design.

## Referee Clinics

Many coaches find that it is helpful to learn more about the Laws of the Game by attending a Referee Clinic. You may attend any clinic, and are not obligated to referee actual games (although many coaches find that by refereeing games, they gain better insight into the game and become better coaches.) 12U-19U coaches and Select Season coaches are **REQUIRED** to have the Basic Referee Certification.

The times and locations for the Referee Clinics are listed on the regional calendar on our regional website. If you have any questions or concerns, please contact our Regional Referee Administrator.



# Team Linesperson

This season each team in the 10U and 12U divisions are required to provide one (1) qualified linesperson for their games in the region. Traveling teams (14U, 16U, and 19U age groups) are required to provide two (2) qualified linespersons for their team's referee assignments.

In the 10U and 12U divisions, the provision of a qualified linesperson is necessary to obtain the maximum number of sportsmanship points.

We offer a Linesperson training clinic in August before the season starts (please refer to the calendar on the regional website for date, times and location) When you have your parents meeting, please ask for volunteers to be your team's linesperson for the season. Although it's good to have as many volunteers as possible, it is best to have continuity in your linespersons as they get better with more game experience. Let this be their team volunteer contribution and excuse them from other duties throughout the season.

# Youth Referee Program

Youth Referees, ages 12 and older, will officiate 8U games, please support and positively encourage these youths as if they were your own! No team standings or scores are kept in this division. Youth Referees receive training similar to that of the adult Regional Referees, and are provided with a uniform and required supplies (whistle, etc.).

This is an excellent community service activity for high school students who need to participate in such programs for their school or church.

A training class for the Youth Referee program is offered in August (please see the calendar on the regional website). For more information on this program, please contact the Youth Referee Coordinator.

# Refund Policy

If a parent or player requests for a refund of Player Registration fees, please refer them to the "Refunds" information on [kailuaayso.org](http://kailuaayso.org) and ask them to email the information to [r100registrar@aysohawaii.org](mailto:r100registrar@aysohawaii.org).

# Player Drop and Replacement

When a parent of player notifies you that they will be dropping from the team (i.e. requesting for a refund, quitting, injured and unable to play the rest of the season, etc.) please notify your Age Group Coordinator (AGC) **IMMEDIATELY**, so that a replacement player can be assigned to your team, if any are on the waitlist. **DO NOT HAVE THE PARENT OR PLAYER CONTACT YOUR AGC DIRECTLY!**

Please work with your AGC to get them your dropped player form and be ready to mail the original player registration form to: Kailua AYSO, P.O. Box 911, Kailua, Hawaii 96734, before a player can be assigned to your team. Replacement players will not be assigned until Kailua AYSO receives the original player registration form from you.

Upon receipt of the dropped player's original form, a player from the waitlist (if there are any) will be assigned to your team and will be placed on your team. Your AGC will notify you of this new player assigned to your team and deliver their registration form to you.

**Please remember that this player cannot participate until this form is in your possession. Absolutely no training or games are to be played until you have this form.**

## Age Group Information

Our Region plays "short sided" games in the 6U, 8U, 10U and 12U age groups. The principle behind this concept is, the fewer players on the field, the greater opportunity for each player to touch the ball and be more actively involved in playing the game.

Age Group	# of players	Ball Size	Game Duration
19U	11	5	90 minutes
16U†	11	5	80 minutes
14U	11	5	70 minutes
12U	9	4	60 minutes
10U	7	4	50 minutes
8U	4	3	40 minutes
6U	4	3	30 minutes

†16U and 19U age groups are combined for girls, while the boys are separate

# Training Sessions

Training sessions are limited to three (3) times a week before the first game of the season, and two (2) times a week after that, except for 6U, which may have one (1) optional training session before games begin. Once the season begins, training sessions will be 30 minutes before games. No team may dominate a practice field. Weekday scrimmages between two teams that utilize the entire field are prohibited. Teams may not use the region's equipment for training sessions.

The Region encourages all coaches to work together. Should the Region receive complaints about coaches "hogging" the training fields, then the Region will assign the training fields and times. The following are the maximum times teams are allowed to train:

Age Group	Maximum Duration
6U	<b>1 hour before season starts, 30 minutes prior to scheduled game once season begins</b>
8U	<b>1 hour</b>
10U	<b>1 ¼ hours</b>
12U and 14U	<b>1 ½ hours</b>
16U and 19U	<b>2 hours</b>

Remember, attendance at training sessions is not mandatory in any age group. However, all players should be encouraged to attend as many training sessions as possible.

# Training Fields and Times

Practice Fields	Monday thru Friday Only
Aikahi District Park - M/W only	4:00pm to 6:00 pm
Enchanted Lakes District Park	4:00pm to 6:00 pm
Kawainui Neighborhood Park (Kaha Field)	4:00pm to 6:00 pm
Kailua District Park-Pavilion	4:00pm to 6:00 pm
Kailua District Park-Times	4:00pm to 6:00 pm
Kalaheo Community Park (off of Kaimake Loop)	4:00pm to 6:0 pm
Maunawili Valley Neighborhood Park	Closed until further notice
Waimanalo District Park (Azevedo Field)	4:00pm to 6:00 pm

## Notes:

**Training fields and times are subject to change.**

**Please utilize the parks listed so you will be covered by AYSO secondary insurance. Also, if we don't use them, our permits may be taken away and given to another sport or team other than AYSO.**

# Field Behavior and Etiquette

Please stay off the baseball diamonds (infield) and do not allow players to kick soccer balls into any backstop, walls and/or fences at all parks. No climbing on backstops or fences.

If conflicts with field permits occur, please contact our Field Coordinator immediately. If your players damage anything at the practice field, you must immediately report it to our Field Coordinator.

Field space is on a first-come first-served basis. You must get permission to change your training site or time, please work through your AGC. Please remember that another team may have been training in that spot since the beginning of the season, so respect that they have an established schedule.

**Do not hog field space** - you do not need an entire field to hold a training session. If you need assistance organizing your training session into a smaller training grid, please contact the Regional Coach Administrator. Show courtesy towards your fellow coaches and teams. Do not run your players through another team's training session. Above all, **DO NOT ARGUE WITH ANOTHER COACH IN FRONT OF ANY PLAYERS!** This will make a lasting and negative impression on the players as well as the parents.

Remember that we use the fields at the mercy of the City and County of Honolulu Department of Parks and Recreation. If we are not good neighbors, or if we have complaints filed against our organization, we could lose our permission to use the playing fields. It is also against the law to consume alcohol in public parks and parking lots. No smoking of tobacco products, which also includes electronic cigarettes, is not allowed at AYSO training sessions, games and tournament events. No pets are allowed at any AYSO sanctioned events, except for legitimate service animals. Please dispose of all trash in proper receptacles. If you have a potluck, please bring extra trash bags and take all trash with you. Do not overfill the trash cans at the parks. COVID does not allow us to have food at the fields.

Scrimmages may be scheduled on Saturdays during the first two weeks in August. Approval must be requested from the Regional Commissioner. Once granted permission to hold a scrimmage, regional equipment may be used for one (1) hour and

returned back to the storage boxes. One request per Head Coach per hour time slot. Times slots begin at 8:00 am. Referees may be made available if you contact the Regional Referee Administrator. All coaches must abide by all Laws of the Game as well as regional rules and policies.

If you have the first game on Saturdays, both teams are responsible for setting up the fields thirty (30) minutes prior to the scheduled game time. This involves getting the equipment from the green AYSO storage boxes and setting up the goals and corner flags. Instructions on how to put the goal together can be found on our regional website. **DO NOT USE HAMMER TO PUT THE GOALS TOGETHER.** Please make sure that the lid on the storage boxes are closed after the equipment is taken out. Lock the box after removing and putting away equipment. We have had numerous locks walk off season after season. The two (2) teams that have the final game on Saturday are responsible for clearing the fields at the end of the game. Please take down all goals and corner flags. Nets and the curved corner pieces and go into the net bags. All other goal pieces (the straight ones) go into the goal storage bags. Make sure all pegs, hammers, and referee flags go back into the bucket. Corner flags are returned back to the green AYSO storage boxes and locked shut before leaving the fields. Please treat our equipment and storage boxes with care as replacement equipment is expensive.

## In Case of Injuries

Any player or coach who suffers an injury that requires a doctor's care, during a training session or game, needs to immediately report it to our Safety Director. They will provide claim forms and information for you to fill out. Any player that is injured outside of training sessions and games needs to be reported to the Safety Director for follow up.

Claim forms for AYSO Soccer Accident Insurance (SAI), a supplemental accident insurance provided for registered players and volunteers for the current season must be completed and filed with AYSO National Office within ninety (90) days of the initial injury.

In order for a player to return to training sessions or games, a parent or guardian must sign a Participation Release Form that can be downloaded and printed from our regional website.

# Distributing Uniforms to Players

When distributing uniforms to your players, first line up each of your players from smallest to largest. Then distribute the uniforms to your team accordingly by size. Do not allow your players to select their uniforms based on the uniform number.

Uniforms consist of a jersey, shorts and a pair of socks. When distributing the team uniforms to a player, please make sure that the jersey and short sizes are the same. If there is a problem with the uniform size, please contact our Purchaser. Email address is listed on our regional website.

## Game Card

It is important for all coaches to properly fill out their game cards every week in black or blue pen. This will minimize errors in recording sportsmanship points and if applicable, game points to determine team standings. Please make sure the top of your game card is properly filled out including Team Number and Coach's last name.

**Players are to be listed on your game card in numerical order by uniform number in ascending order (lowest number to highest number).** Please see the appropriate sample game card for the age division. You do not mark anything past the players name, the referee will mark goals and quarters not played.



## OFFICIAL LINEUP CARD

REGION 100 AGE GROUP 8U TEAM # 01 DATE 7-7-17

TEAM NAME BLUE OPPOSING TEAM WHITE

COACH'S NAME L. BRODY ASST. COACH'S NAME M. MANN

All team players must be listed in order by Jersey #. If absent, indicate reason.

No.	PRINT PLAYERS NAME	Goals Scored	"Qtrs." Not Played			
			1	2	3	4
2	David Smith				X	
3	John Lee			X		X
4	Peter Allen				X	
5	John Wong		X			
6	Mike Smith			X		X
7	Mark Lewis			X		
8	Steve Spence				X	
9	Tom Miller		X			X

Age Group	Each Half, not to exceed	Duration of the Game, not to exceed	Ball Size
U-19	45 Minutes	90 Minutes	Size 5
U-16	40 Minutes	80 Minutes	
U-14	35 Minutes	70 Minutes	
U-12	30 Minutes	60 Minutes	Size 4
U-10	25 Minutes	50 Minutes	
U-8	20 Minutes	40 Minutes	Size 3
U-6	20 Minutes (10 min recommended)	40 Minutes (20 min recommended)	

All AYSO games shall be conducted in accordance with the current FIFA Laws of the Game and decisions of the International Board in effect at a date specified by the area director for his/her area (approximately the time of team formation for a given season), with the exceptions detailed in the AYSO National Rules and Regulations.

## Referee Game Report

Date \_\_\_\_\_ Time \_\_\_\_\_ Field \_\_\_\_\_ Conditions \_\_\_\_\_  
 Home Team/Colors \_\_\_\_\_ Visiting Team/Colors \_\_\_\_\_  
 Halftime Score \_\_\_\_\_ In Favor Of \_\_\_\_\_ Final Score \_\_\_\_\_ Winning Team \_\_\_\_\_

### Overall Conduct & Sporting Behavior

	Excellent	Normal	Poor	Additional comments:
Players:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
Coaches:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
Spectators:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____

Referee Name (Print): \_\_\_\_\_ Phone/email: \_\_\_\_\_

1<sup>st</sup> AR (Please Print): \_\_\_\_\_ Phone/email: \_\_\_\_\_

2<sup>nd</sup> AR (Please Print): \_\_\_\_\_ Phone/email: \_\_\_\_\_

### Preliminary Incident Report

(A more detailed report may be required – Check with your local Administrator)

Disciplinary Action / Significant Injuries / Additional Comments: Please include names and player numbers.

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*Signatures only needed if additional information is included in the Preliminary Incident Report*

Referee's Signature: \_\_\_\_\_

1<sup>st</sup> Assistant Referee's Signature: \_\_\_\_\_

2<sup>nd</sup> Assistant Referee's Signature: \_\_\_\_\_



# Sportsmanship Program

At the conclusion of each game, the Referee will rate each team for sportsmanship behavior in the 8U through 19U age groups. This rating is for sportsmanship behavior by the players, coaches and parents.

Please inform your parents that they are part of your team and are rated by the referee on their behavior at each game.

The criteria the referee uses to rate each team consists of, but is not limited to, positive coaching, teamwork amongst players, respecting the officials, team support, and a good positive attitude towards winning, as well as losing.

The teams in 8U, 10U and 12U divisions that score the highest total sportsmanship points at the end of the season will be invited to the Sportsmanship Festival which is held the weekend after the last regularly scheduled fall season game (see regional website for dates). The day includes special games for the invited teams, a team banner contest, limited edition T-shirts for players and coaches, prizes, goodie bags and much, much more.

Helpful hints to maximize your sportsmanship ratings:

## **Before the game:**

- Have your game card properly filled out and ready for the referee.
- Have your qualified linesperson report to the referee for pre-game checks and briefing
- Inspect your team prior to the referee pre-game check for jewelry, hair clips, watches etc. that need to be removed

## **During the game:**

- Sit down and encourage both teams to do their best
- Refrain from “traffic cop” coaching (constant directions or instructions throughout the entire game) Let them play!
- Take measures to prevent the score from becoming lopsided
- Be positive and have your spectators cheer on both teams.

## **Halftime:**

- Provide water to the referee team (Home Team) - N/A 2021
- Be ready to start the second half on time.

**After the game:**

- Coach and all players cheer for the other team regardless of the outcome
- Teams should be gracious in winning and losing
- Thank the center referee and other match officials with handshakes or high fives.
- Provide the referee team a snack and drink (Visiting Team) - N/A 2021
- Provide the referee with a \$5 gift card after game (Home Team)

## 6U, 8U and 10U Special Rules

**Standings:**

No win/loss standings are kept in 6U, 8U and 10U age groups, Teams are ranked by Sportsmanship points totals which are posted at the fields and on our region website.

**6U Special Rules:**

There shall be no goalkeeper or offside in this division. Both coaches share the responsibility of refereeing their game. If you are refereeing the 6U match please provide guidance to both teams on the field in the spirit of the game and not coach only your team. Both coaches can be on the field, but only one can be the head referee. There are no throw ins in this division. A pass in will be conducted if the ball is kicked out of bounds. There are 4 players from each team on the field (4v4).

**8U Special Rules:**

No goalkeeper or offside. Players should not be stationed in front of the goals. Coaches are encouraged to assist the other team with players if the other team is short of players. Encourage all players to be involved in all aspects of the game. There are no throw ins in this division. A pass in will be conducted if the ball is kicked out of bounds. There are 4 players from each team on the field (4v4). Field has been shortened to accommodate the amount of players.

**10U Player Development Initiatives:**

10U-Introduction of the build out line. The build out line promotes playing the ball out of the back in a less pressured setting. When the goalkeeper has the ball in his or her hands during play from the opponent, the opposing team must move behind the build out line until the ball can be put into play. Goalkeeper may elect to play the ball before the opposing team is behind the build out line at their own risk. Once the opposing team is behind the build out line, the goalkeeper can pass, throw or roll the ball into play (punts and drop kick are not allowed). After the ball is put into play by the goalkeeper,

the opposing team can cross the build out line and play resumes as normal. The opposing team must also move behind the build out line during a goal kick.

If a goalkeeper punts or drop kicks the ball, an indirect kick should be awarded to the opposing team from the spot of the offense. If the punt or drop kick occurs within the goal area, the indirect free kick should be taken in the goal area line parallel to the goal line at the nearest point to where the infringement occurred.

The build out line will also be used to denote when offside offenses can be called. Players cannot be penalized for an offside offense between the halfway line and the build out line. Players can be penalized for an offside offense between the build out line and the goal line.

To support the intent of the development rule, coaches should be mindful of any intentional delays being caused by opponents not retreating in a timely manner or encroaching over the build out line prior to the ball being put into play. Coaches are responsible for addressing these types of issues with their players.

## **Special Regional Game Rules 6U-19U**

All AYSO games in the Kailua/Waimanalo Region are subject to the FIFA Laws of the Game, AYSO National Rules and Regulations, Section 7 AYSO Hawaii Rules and Regulations, and the Kailua/Waimanalo Region 100 special game rules.

- **Scheduled Games**

All games must be played as scheduled. Coaches will not forfeit or reschedule any games on their own. If you are short on players for a particular game, please allow the other team to provide players to balance out the teams. The goal is to have all players play the game.

- **Game Durations**

Game durations are printed on the game card and vary by age group. All games shall start on time. If games are running late, there shall be no warm up time allowed on the field. You need to have your team ready to start when the Referee calls them onto the field. Teams not ready to play 10 minutes after the published game time are considered a no show.

- **Substitution**

Substitution in AYSO can only be made four (4) times during a game:

1. Halfway through the first half
2. At the beginning of the second half
3. Halfway through the second half
4. As a replacement for an injured player

In Kailua, we have a three quarter play rule for playing time in the 19U and younger age groups. This rule requires that no player may play four (4) quarters unless all players at the game have played at least three (3) quarters.

Exceptions to the three quarter rule:

1. The player is sick or injured
2. The player has not been to any practice during the previous week (Coach must notify the Referee of this situations **BEFORE** the start of the game)
3. The team has too many players for all to play three quarters. The Coach shall rotate which players play less than three quarters from game to game (the same players shall not play less than three quarters every game)

Unless sick or injured, all players must play a minimum of two quarters (one half) of each game (subject to the three quarter rule above)

For traveling teams, we require the region rule to be followed, but Section 7 rules require only two quarters per player.

- **Goalkeepers**

In the 10U division, a player is allowed to play one quarter in the goal per game. In the 12U division, a player is allowed to play two quarters in the goal with one quarter on the field. In 14U-19U, the goalkeeper can play all quarters as goalkeeper.

Physical contact with the goalkeeper shall not be permitted in the penalty area. No attempt shall be made to kick or play the ball when it is in possession of the goalkeeper.

- **Proper Equipment**

Socks that cover the entire shin guards on the skin and shoes must be worn at all training sessions and games. Any players who shows up without socks, shin guards, and shoes will not be allowed to participate.

\*\*Jewelry is not allowed, especially pierced earrings, necklaces, bracelets and acrylic nails. Earrings must be removed prior to all games and trainings sessions. Covering the earrings with a Band-Aid or tape is NOT allowed. No player may participate with any sort of hard cast or splint. Braces that contain any hard plastic buckles or clips are also prohibited. NO EXCEPTIONS!

- **Number of Players**

In our younger age division, 6U and 8U, there is no minimum number of players required to start the game, every effort should be made to play the game, even if it means combining players from both teams. In the 10U division the minimum number is five (5) players. In the 12U division, the minimum number of players is six (6) players. In 14U and above, teams must have a minimum of seven (7) players to start or continue a game.

Any team not able to field enough players to start a game at the scheduled start time must combine players from current teams present and begin game as scheduled. In an event that a team refuses to continue a game (walks off the field) reasoning must be for safety reasons only, you must contact the Regional Commissioner and the Regional Coach Administrator on the reasoning for leaving game.

**Unregistered players are not allowed to participate in any AYSO game or training session. Coaches who willingly and knowingly allow unregistered players to train or play in a game will face disciplinary action.**

- **Coaching**

No coach shall use a voice transmitter, such as a megaphone, during any game. It is the coach's responsibility to control their team, team's parents and spectators. It shall be the duty of the coach to assist the referee in controlling and defusing any threatening and/or harmful situation with players and spectators. The referee has the authority to discipline and/or eject players, coaches and spectators from the playing field.

- **Protests**

**No protest of Referee decisions are allowed. The call stands!**

However, coaches are encouraged to file a written report after a game of any misapplication of the laws by a Referee, excluding any judgement calls, with our

Regional Referee Administrator. If it is found that a law was misapplied, the Referee shall be counseled in order to ensure that no further misapplication occurs in future games.

## 12U Standings

If standing are kept the following point system will be used:

Win	4 points
Tie	2 points
Loss	0 points
Providing Qualified Linesperson	1 points

Tiebreakers:

1. Head to Head
2. Sportsmanship Points

\*Teams who fulfill their obligation to provide a qualified linesperson for their game will earn 1 point for that game towards their standings. The Center Referee will determine whether your team's linesperson is "qualified". The team's linesperson shall report to the Center Referee prior to the start of the game.

## Secondary Programs

### Winter Season

This program runs from January through February and is open to all 6U through 12U fall core season teams, players and new players. The program is an extension of our fall core season. Registration for the winter season will be held on "Picture Day" (see calendar on website). Please contact our Winter Season Coordinator for more information at [r100winter@aysohawaii.org](mailto:r100winter@aysohawaii.org).

### Gold and Silver Select Season

Each year, the Section administers a Spring Select Season. The Select Season is a secondary program that allows regional teams in the 10U through 19U age groups to travel and play against teams from other regions on Oahu.

This program is for competitive teams with two skill levels, Gold and Silver. The Gold Division typically fields teams composed of the highest of skills. The Silver Division is composed of above average to highly skilled players. Players are chosen and invited to play on these teams by the Select Season Coaches in their respective divisions.

All players who are registered and played during the Fall Core Season are eligible to be invited to play Select Season. The number of teams participating in the Select Season is limited to the availability of Coaches willing to take a team. The quality of play in the Select Season is highly competitive, and it is a considerable honor to be selected to coach or play in the Select Season and to represent the Kailua/Waimanalo Region.

Coaches interested in participating in the Select Season (Gold or Silver Division) are required to submit the Kailua AYSO Spring Application Form. All coaches must be certified with Basic Referee Course, Safe Haven, CDC Concussion Awareness Training and Coach certification for the desired division. Completed application forms must be emailed to [r100coach@aysohawaii.org](mailto:r100coach@aysohawaii.org) or mailed to:

Kailua AYSO  
c/o Regional Coach Administrator  
P.O. Box 911  
Kailua, Hawaii 96734-0911

**10U thru 19U Divisions completed applications forms must be postmarked no later than October 1<sup>st</sup>. Selections will be made by October 5<sup>th</sup>.**

### **Coach Selection Criteria**

Gold and Silver Division Coaches are chosen using the criteria below by a selection committee consisting of the Regional Commissioner, Regional Coach Administrator, Regional Referee Administrator and the Chief Age Group Coordinators.

- Child in division, priority to those who will be coaching their own child
- Coach certifications level: priority given to coaches with appropriate level AYSO certifications
- Coaching two teams: priority is given to coaches not coaching in another division or may be given priority of willing to coach in another division where we need assistance
- Prior coaching history; e.g. sportsmanship ratings, Select or Winter Season experience, regional recognition, complaints against, etc. Referee certification level; priority given to coaches with AYSO Referee certifications and experience.
- Other regional contributions or activities; e.g. board member , AGC, helping at special events such as registrations, players clinics, tournaments, field marking days, etc.

## **Tournaments**

AYSO Section 7 (Hawaii) organizes several tournaments throughout the year. These include the Mililani Makahiki (November), Island's Best (December), Kirk Banks (March), Rainbow (July), and Volcano (July) tournaments. Each tournament has its own eligibility rules and regulations, both from Region and Section. If you are interested in taking a team to any post season tournament, please contact the Regional Coach Administrator.